

FINAL 3/23/05

Great Lakes Regional Collaboration
Guidance on Attachments

The format for the final strategy document for the Great Lakes action plan imposes tight space requirements on the eight strategy teams for writing their portions of the document. Having only four to five pages does not allow for including much of the detailed information that will be needed to back up the analysis and recommendations. As a result, it will be necessary to have reference documents to support the work.

If there is an especially helpful chart, graph, map, picture, or other type of visual support, it should be included in the text of the four to five pages. For all other documents, there should be a citation in the text and a bibliography attached. The hard copy material will be collected by the contractor, and burned on a CD for distribution in a pocket of the final report.