

Consistency Criteria for Strategy Team Reports

- Limit of 5 Recommendations
 - Some teams included additional recommendations in the narrative of the chapter, without numbering them as recommendations. All recommendations need a number, and each team may have only five. Specific feedback will be provided to teams.
- 5 page limit
 - Several reports exceeded the five page limit. Edit to five pages. See the style document for margins and font size. You are welcome to put material that does not fit into your five pages into appendices.
- Recommendations cover the next five years.
 - Your long-term goals and interim milestones can indicate how long you think it will take for complete restoration. But the recommendations must be limited to actions during the next five years, including the cost of carrying out those actions over the next five years.
 - Please state costs on a per year basis (\$X million per year) rather than a lump sum cost. It is OK to provide a total: “\$ X per year for five years, for a total of \$Y”.
 - If possible, present the recommendation itself, then add costs at the conclusion. See the PTS chapter for a model.
- Omit specific cites to new pending bills in Congress
 - Bills that are not enacted in one Congress must be re-introduced in the next, with a new bill number and perhaps a new title. Citing specific pending legislation will date the document unnecessarily. Refer to the overall goal you want the legislation to achieve, i.e., “comprehensive legislation addressing invasive species” rather than by bill number. It is OK to refer to the title of existing laws: the Clean Water Act, the Legacy Act.
- Break out current (identify base year) vs. new funding
 - It will be very helpful to distinguish existing funding that you wish to continue from brand new funding requests.